

Appendix Nine
EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Statement of Licensing Policy Review and consideration of a No Casino Resolution
Directorate / Service	CLC, Safer Communities, Consumer and Business Regulation
Lead Officer	David Tolley
Signed Off By	

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	<p>This report submits proposed changes to the Statement of Licensing Policy. The report asks the decision-making body to agree the forward plan for adopting the Statement and to determine whether some comments from groups and forums need to be included in the Statement.</p> <p>The Licensing Act 2003 requires all local authorities to review their existing Statement of Licensing Policy and adopt a new policy by the end of 2013. As a Licensing Authority, the Council must review its Licensing Policy every three years and publish the outcome of that review. The Council's current Statement of Licensing Policy was adopted by the full Council in December 2010.</p>

			<p>The policy aims to define how the responsibilities under the Act are going to be exercised and administered. A statutory consultation process took place between 5 April 2013 and 10 May 2013.</p>
b	<p>Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?</p>	Yes	<p>The key proposed changes, which have arisen from the consultation, to the Statement include:</p> <ul style="list-style-type: none"> • Health considerations of Licensing • Framework times • Increase of the consultation area. <p>These changes have been considered whether they need to be included in the Statement of the Licensing Policy. Below is the examination of these provisions' impact on various communities.</p> <p><u>Health considerations</u></p> <p>There is evidence on the direct link between alcohol price, consumption and harms (e.g. violence and diseases including liver diseases and cancer). As alcohol becomes more affordable, consumption increases. As consumption increases, harm increases. This link contributes to the case for using minimum unit pricing as a strategy intended to reduce consumption and the burden of alcohol related harm. The following conditions have been recommended by the Public Health team, a new responsible authority, and proposed as possible changes:</p> <ul style="list-style-type: none"> • For off licences, no promotional sales of alcoholic drinks including 'two for the price of one', 'three for the price of two', 'buy-one-get-one-free' & 'buy six get x% off' offers. • No alcoholic drinks at a price lower than £0.50 per unit

			<p>(a unit of alcohol: 10ml by volume or 8g by weight, of pure alcohol (ethanol)).</p> <p>These conditions cannot be applied to current licences; therefore, new premises could be put at a disadvantage. They could be considered as 'pool conditions' which on the merits of each application could be used to standardise wording during adjudication of the Licensing Sub Committee.</p> <p>These conditions applied to new premises may reduce some alcohol consumption and harm caused by the consumption. However, the scale of the impact on the public health may be limited. Customers who seek cheaper alcohol may simply go to shops that have current licenses.</p> <p>These conditions may limit new premises' sales options and cause detrimental impact on their sales. A study may be required to establish the impact of these conditions on the shop sales.</p> <p><u>Framework times</u> Two of the groups have suggested a later start to the framework hour (e.g. current start time 0600hrs; proposed 1000hrs On-licences, Mon-Sat). The framework hours must be justified why such a change is appropriate. However, the report states that the current responses do not justify the change, although they compare the hours to that of Westminster City Council.</p> <p>The later start of on-licenses and off-licenses may limit the sales opportunities of the licensed premises. However, detailed research may be required to establish the impact on the shops' sales, if this option is adopted.</p> <p><u>Increase of the consultation area</u></p>
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			<p>The expansion of a consultation area to greater than 40 meters from the applicant premises will provide more residents, regardless of their background, with opportunities to participate in consultation processes. However, a study may be required to see if more residents participate in a consultation process after the expansion of a consultation area.</p> <p><u>Other</u> A 'No Casino' resolution, which was covered in the exercise, will form part of the Gambling Policy. The Licensing Policy does not deal with Sexual Entertainment Venues.</p>
c	<p>Is there a narrative in the proposal where NO impact has been identified? Please note – if a Full EA is not to be undertaken based on the screen or the fact that a proposal has not been 'significantly' amended, a narrative needs to be included in the proposal to explain the reasons why and to evidence due regard</p>	Yes	<p>The report asks the decision-making body to agree the forward plan for adopting the Statement and to determine whether some comments from groups and forums need to be included in the Statement. When the Council determines whether the comments are included in the Statement, the equalities impact can be considered.</p> <p>The policy aims to promote the following licensing objectives and it is likely that the majority of impacts resulting from this policy will be positive on the safety and quality of life of residents, including the protected groups.</p> <ul style="list-style-type: none"> • the prevention of crime and disorder • public safety • the prevention of public nuisance • the protection of children from harm. <p>It is planned that a new policy will be adopted by the full Council in September 2013.</p>
2	Monitoring / Collecting Evidence / Data and Consultation		
a	<p>Is there reliable qualitative and quantitative data to support claims made about impacts?</p>	Yes	<p>As a Licensing Authority, the Council reviews the licensing policy every three years and publish the outcome. The consultation was held between 5 April 2013 and 10 May 2013. Comments arising from the consultation have been</p>

			incorporated in the proposal.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	The extensive consultation process was held between 5 April 2013 and 10 May 2013 (Appendix 1 shows a list of groups consulted). Comments arising from the consultation have been incorporated in the proposal.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	See above.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	See above.
	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	
b	Has the assessment sufficiently considered the three aims of the Public Sector Equality Duty (PSED) and OTH objectives?	Yes	The objectives of the policy include public safety including women and vulnerable customers and the protection of children from harm. These contribute to the equalities and the OTH objectives.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	NA	
b	Are all actions SMART (Specific, Measurable, Achievable, Relevant and Time Bounded)	NA	
c	Are the outcomes clear?	NA	
d	Have alternative options been explored	NA	
6	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The policy has been reviewed every three years. It is proposed that the policy is to be reviewed every five years.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	NA	

7			
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	NA	
8	Sign Off and Publication		
a	Has the Lead Officer signed off the EA? Please note – completed and signed off EA and Quality Assurance checklists to be sent to the One Tower Hamlets team	Yes	

Any other comments			
Signature		Date	

Please keep this document for your records and forward an electronic version to the One Tower Hamlets Team